



# Announcing: Charity Payroll Deductions

Payroll deductions are available to St. Vrain employees for ongoing charitable giving.

This is an easy and convenient way to give your personal contributions.

If you would like to participate in this employee benefit, fill out this form and return to Payroll by the 10<sup>th</sup> of the month you would like your deduction to begin. All charity payroll deductions will be clearly stated on your W2 for your tax purposes. Thank you for considering giving a portion of your paycheck to benefit those who are less fortunate.

\_\_\_\_\_  
Employee Name (please print)

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
School/Department/Location

\_\_\_\_\_  
Home Phone Number

You may use this form to begin contributions through payroll deduction, make changes to your contribution amount, or stop your contributions. If you would like to change the amount of your monthly contribution please write the new (total) amount to be deducted and check the change box. If you would like to discontinue a monthly contribution please write "stop" or "0" on the monthly deduction line. (Note: forms must be received by the Payroll Office by the 10<sup>th</sup> of the month you would like items on this form to be effective.)

	Monthly Deduction	Change
<input type="checkbox"/> <b>Foothills United Way</b> ( <a href="http://www.unitedwayfoothills.org">www.unitedwayfoothills.org</a> )	\$ _____	<input type="checkbox"/>
<input type="checkbox"/> <b>Community Health Charities</b> ( <a href="http://www.healthcharitiesco.org">www.healthcharitiesco.org</a> )	\$ _____	<input type="checkbox"/>
<input type="checkbox"/> <b>Community Shares of Colorado</b> ( <a href="http://www.cshares.org">www.cshares.org</a> )	\$ _____	<input type="checkbox"/>
<b>Foundations for St. Vrain Valley Schools</b>		
<input type="checkbox"/> Education Foundation for the St. Vrain Valley	\$ _____	<input type="checkbox"/>
<input type="checkbox"/> Erie High School Education Foundation	\$ _____	<input type="checkbox"/>
<input type="checkbox"/> Hispanic Education Foundation	\$ _____	<input type="checkbox"/>
<input type="checkbox"/> Longmont High School Foundation	\$ _____	<input type="checkbox"/>
<input type="checkbox"/> Niwot High School Foundation	\$ _____	<input type="checkbox"/>
<input type="checkbox"/> Skyline High School Foundation	\$ _____	<input type="checkbox"/>

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

If you have questions regarding charity payroll deductions or this form please contact the Payroll Office at 303.682.7221.